Applications should be completed electronically and emailed to:

[***colin.manson@cricketireland.ie***](mailto:colin.manson@cricketireland.ie)

or completed electronically, printed out and sent to;

***Cricket Ireland***

***The Pavilion***

***Stormont Estate***

***Upper Newtownards Road***

***Belfast***

***BT4 3TA***

***Applications should be marked ‘Active Communities Cricket Coach’***





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| **Job Title:** | **ACTIVE COMMUNITIES CRICKET COACH** |  |  |
| **Closing Date:** | **4pm – MONDAY 17th AUGUST 2015** |  |

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| **SECTION 1 - PERSONAL DETAILS** | | | | | | |
| **Surname** | |  | **Forename/s** | | |  |
| **Title** |  | | **Email Address** | | |  |
| **Address**  **Postcode** |  | | **Telephone Numbers**  **Home**  **Work**  **Mobile** | | |  |
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|  | |  |
|  | |  |
| **NI Number** |  | | **How did you hear about this vacancy?** | | |  |
| **SECTION 2 – REFERENCES** | | | | | | |
| Please state the names of three employment related referees, ***including your current employer.*** | | | | | | |
| ***Reference 1*** | | | | | | |
| **Name** |  | | | **Address**  **Telephone No.** |  | |
| **Position** |  | | |
| ***Reference 2*** | | | | | | |
| **Name** |  | | | **Address**  **Telephone No.** |  | |
| **Position** |  | | |
| ***Reference 3*** | | | | | | |
| **Name** |  | | | **Address**  **Telephone No.** |  | |
| **Position** |  | | |
| May Cricket Ireland contact your present employer? **Yes/No *(Please delete as applicable)*** | | | | | | |

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| **SECTION 3 - QUALIFICATIONS** | | | | | | | | | | |
| Give details of your qualifications, i.e. GCSE, A-Levels, GNVQ’s, Degree (please ensure you include the result/grade for each) | | | | | | | | | | |
| **Type of Qualification e.g. GCSE, NVQ, A-Level, degree** | | **Subject** | | | | **Date Achieved** | | | | **Result/Grade** |
|  | |  | | | |  | | | |  |
| Membership of Professional Associations:  (including dates of membership) | | |  | | | | | | | |
| **SECTION 4 - EMPLOYMENT HISTORY** | | | | | | | | | | |
| ***Current / Most Recent Employment*** | | | | | **Name & Address of Employer** | | |  | | |
| **Date Appointed** |  | | | |  | | |
| **Date Left** *if applicable* |  | | | |  | | |
| **Notice Period** |  | | | | **Job Title** | | |  | | |
| **Main duties and areas of responsibility** | | | | | | | | | | |
| **Salary (per annum)**  (evidence of salary will be requestedbefore any offer of employment is made) | | | |  | | | **Reason for Leaving** | |  | |

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| **Please detail the last ten years of your employment history starting with the most recent.** | | | | |
| **Dates of employment**  **(From & To)** | **Name and Address of Employer** | **Position held & Main Duties** | **Leaving Salary** | **Reason for Leaving** |
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| **SECTION 5 - SIFTING INFORMATION** |
| The following sections ask you to outline – under the headings given - how your employment experience to date is relevant to your application. **It is not acceptable to simply restate the heading e.g. “I have 2 years coaching experience”. Applicants must clearly demonstrate experience, giving examples**. |
| **Hold a Cricket Coaching Qualification that is at least UKCC Level One standard or equivalent** |
| **A minimum of 2 years sports coaching experience in the last 5 years in a paid or voluntary capacity, ideally in a range of environments including schools/clubs/youth clubs/community settings** |

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| Experience of organising and leading coaching sessions |
| **Experience of using a flexible and creative approach to coaching to engage groups not traditionally involved in cricket** |

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| **Understanding the needs of target groups including females, people with a disability and older people** |
| **Competent in the use of Microsoft Office including Outlook, Word, Excel and PowerPoint** |
| **Excellent organisational, planning and delivery skills** |
| **Must be able to work flexible hours, some of which may be in the evenings, at the weekend or at short notice** |
| **Access to a form of transport that will permit the post holder to meet the requirements of the post** |

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| **Please provide any other information which you consider to be relevant, including skills and expertise gained outside work** |

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| **SECTION 6 - DECLARATION AND SIGNATURE** |
| The statements given by me on this application are to the best of my knowledge and belief true. I understand that deliberate falsification of factual information may prejudice my application or lead to an offer of appointment being withdrawn.  **Signature: Date:** |
| Applications should be completed electronically and emailed to:  [***colin.manson@cricketireland.ie***](mailto:colin.manson@cricketireland.ie)  or completed electronically, printed out and sent to;  ***Cricket Ireland***  ***The Pavilion***  ***Stormont Estate***  ***Upper Newtownards Road***  ***Belfast***  ***BT4 3TA***  ***Applications should be marked ‘Active Communities Cricket Coach’*** |
| **SECTION 7 - EQUAL OPPORTUNITIES MONITORING** |
| **FAIR EMPLOYMENT (NI) ACT 1989 AND FAIR EMPLOYMENT**  **(MONITORING) REGULATIONS 1989**  Cricket Ireland is committed to promoting equality and diversity. It is our policy to provide employment equality to all, irrespective of gender, including gender reassignment, martial or civil partnership status, having or not having dependants, religious belief or political opinion, race, disability, sexual orientation and age.  We are opposed to all form of unlawful and unfair discrimination. All job applicants, employees and others who work for us will be treated fairly and will not be discriminated against on any of the above grounds. Decisions about recruitment and selection, promotion, training or any other benefit will be made objectively. As an equal opportunities employer we want to ensure that all of our applicants and employees enjoy equality of opportunity. We also want to encourage the best people to apply for vacancies in our company regardless of their background.  The information provided on the monitoring questionnaire will only be made available to the monitoring officer. If you provide us with information in respect of a disability we will use this information to ensure that we meet our legal obligation to make reasonable adjustments. If we make equal opportunities information public, this will be done in a way that ensures anonymity.  To ensure confidentiality, the questionnaire will be given an identifying number and only the monitoring officer will be able to match this number with your name. Your name should not be written on the questionnaire. The monitoring information collected will be used to measure the effectiveness of our equal opportunities policy, determine the extent to which we promote equality of opportunity and fair participation and will assist us to develop and review positive/affirmative action policies.  Cricket Ireland is committed to updating relevant monitoring data every three years. This is because we recognise that individuals may for example, acquire disabilities, change their marital status etc. If the monitoring information you provide us with changes please let us know.  If you have any queries about this form please contact:    ***Colin Manson – Cricket Ireland***  ***Email:*** [***colin.manson@cricketireland.ie***](mailto:colin.manson@cricketireland.ie)  ***Telephone: 07771 333886*** |

**CRICKET IRELAND**

**EQUAL OPPORTUNITIES MONITORING FORM**

**CONFIDENTIAL**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| We wish to assure applicants and employees that the monitoring data they provide will be used to promote equality of opportunity for all applicants and employees regardless of their background. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Ethnic Group:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Please indicate which Ethnic Group you belong to: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Bangladeshi | | | |  | |  | | | | | | | | Indian | | | | | | | | | |  | | | | | | |  | |
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| Black African | | | |  | |  | | | | | | | | Irish Traveller | | | | | | | | | |  | | | | | | |  | |
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| Black Caribbean | | | |  | |  | | | | | | | | Pakistani | | | | | | | | | |  | | | | | | |  | |
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| Black Other | | | |  | |  | | | | | | | | White | | | | | | | | | |  | | | | | | |  | |
|  | | | |  | |  | | | | | | | |  | | | | | | | | | |  | | | | | | | | |
| Chinese | | | |  | | Any other ethnic group: | | | | | | | | | | | | | | | | | | | | | | |  | | |  |
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| My Nationality is: | | | | |  | | | | | | | | | | | | | | | | | | | |  | | | | | | | |
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| In asking this question, we want to assure applicants that the information provided will only be used to promote equality of opportunity for applicants and employees in the basis of their Nationality. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Sexual Orientation:** | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| My sexual orientation is towards someone: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Of the same sex | | | | |  | | | A different sex | | | | | | | | | |  | | | | |  | | | | | | | | | |
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| Both | | | | |  | | |  | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | |  | | |  | | | | | | | | | | | | | | | | | | | | | | | | |
| Are you in a civil partnership? | | | | | | | | | | | | | | | **Yes/No** | | | | | | | | | |  | | | | | | | |
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| **Disability:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Under the Disability Discrimination Act 1995 a person is considered to have a disability if he/she has a physical or mental impairment which has a substantial and long-term adverse effect on his/her ability to carry out normal day to day activities. Please note that it is the effect of the impairment, without treatment, which determines if an individual meets this definition of disability. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Do you consider that you meet this definition of disability? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Yes | |  |  | | | | | No | | | |  | | | |  | | | | | | | | | | | | | | | | |
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| If yes, please state the type of disability: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Mental Health Disability | | | | | | |  | | | |  | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Learning Disability | | | | | | |  | | | |  | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Physical Disability | | | | | | |  | | | |  | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Are there reasonable adjustments that we could make as part of our recruitment process that would enable you to enjoy equality of opportunity in getting a job/working with us? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Please specify: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Marital Status/Family Status:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Are you married? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Yes | |  |  | | | | | No | | | |  | | | |  | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Those With and Without Dependants:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Do you have:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Children | | | | | | | | | | | | **Yes/No** | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| If YES, are they at school | | | | | | | | | | | | **Yes/No** | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Other relations, for whom you have  significant caring responsibilities | | | | | | | | | | | | **Yes/No** | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | |
| Other caring responsibilities | | | | | | | | | | | | **Yes/No** | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | |
| Please specify: | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
|  | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| No caring responsibilities | | | | | | | | | | | | **Yes/No** | | | | | | | | | | | | | | | | | | | | |
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| **Community Background:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Regardless of whether we practice religion most of us in Northern Ireland are seen as either Catholic or Protestant. Please indicate the community to which you belong by ticking the appropriate box below: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| I am a member of the Protestant community | | | | | | | | | | | | | | | | | | | | | |  | | | | |  | | | | | |
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| I am a member of the Roman Catholic community | | | | | | | | | | | | | | | | | | | | | |  | | | | |  | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| I am a member of neither the Protestant nor Roman Catholic community | | | | | | | | | | | | | | | | | | | | | |  | | | | |  | | | | | |
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| Please indicate your sex by ticking the appropriate box | | | | | | | | | | | | | | | | | | | | | |  | | | | |  | | | | | |
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| Male | |  |  | | | | | | Female | | | | | | | | | | |  | | | | | |  | | | | | | |
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| **Age:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Please provide your Date of Birth ***OR*** tick the Age Band to which you belong: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DOB: |  | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | |
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| **Age Band:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Under 18** | | |  | | |  | | | | | | **41 - 50** | | | | | | | | |  | | | | | |  | | | | | |
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| **18 - 30** | | |  | | |  | | | | | | **51 - 60** | | | | | | | | |  | | | | | |  | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **31 – 40** | | |  | | |  | | | | | | | **61 and over** | | | | | | | |  | | | | | | |  | | | | |
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